

**Unapproved Board of Directors (BoD) Meeting Minutes  
December 14, 2016**

**I. Call to Order**

President Arlene Gaitan called the meeting to order at 6:30 p.m. at Yummi's in Leon Springs.

**II. Board of Directors Roll Call**

The following Board of Directors members were present: Arlene Gaitan (President), Carolyn Vandenberg (Vice President), Patty Liarakos (Treasurer), Vicki Krebsbach (former Member at Large), Debra Petersen (current MAL), Kat Wenger (Sponsors) and Tracy Augustine (Jr./Young Rider).

**III. Approval of November Agenda**

Patty moved to approve the Agenda, Debra seconded. The motion was approved.

**IV. Approval of Previous Board of Directors Meeting Minutes**

Patty moved to approve the previous meeting's minutes, Debra seconded. The motion was approved.

**V. President's Report**

Arlene conducted the Early Bird membership renewal drawing. Winners selected at random were Lynn Marie Jones and Vicki Luther. Arlene to send the \$50 gift cards to them.

Arlene discussed with the Board the Volunteer of the Year and Sponsor of the Year award candidates. The Board came to a consensus on the winners which will be announced at the Awards Banquet in January.

Arlene discussed the possibility of a Board Strategic Planning retreat. She asked board members to send her open weekend dates.

**VI. Vice President's Report**

No report.

**VII. Treasurer's Report**

Patty reported the balance in the Frost Bank account is \$62,333.25 of which \$7,012.11 belongs to the Jr./Young Riders. Deb moved to approved the Treasurer's Report, Tracy seconded. Report approved.

Carolyn made a motion to donate \$75 to The Dressage Foundation (TDF) to make up the difference from what was collected for the TDF benefit class at the Fall show. Recommended donation for the TDF class is \$250. We only collected \$175 (donors included Carolyn, Arlene and Cel Cox). Deb seconded. Donation was approved by the board.

**VIII. Secretary's Report**

No report.

## **IX. Member-at-Large Chair's Report**

Vicki reported she and Deb had met to handover MAL duties.

## **X. Newsletter Editor Report**

No report.

## **XI. Junior/Young Riders Chair's Report**

Tracy reported that she applied for and received a \$1,400 grant from TDF for the Jeremy Steinberg Junior Clinic. She also talked about having a fundraiser at the banquet.

## **XII. Education Chair's Report**

No report.

## **XIII. Committee Reports**

- 1. Recognized/Rated Horse Shows:** Carolyn reported a successful Fall show. She reported that our spring show is a level 3 and a NAJYRC qualifier. She is going to start looking for a 3<sup>rd</sup> judge for April. The 3<sup>rd</sup> judge can panel judge (judges at C & E and average the score) when we do not need them. USDF Judges Committee is recommending more panel judging experience for judges – and competitors. No USEF rules saying you cannot use a panel. Prize list information needs to be to Carolyn by January 15<sup>th</sup>. She is requesting volunteers for the following positions: Silent auction organizer and Awards person. Discussed Diane Spire award with Deb Petersen. Award Highpoint ribbon and \$25 gift card each day. \$1,150 has been donated for this award. For April awarding HP/Reserve by division and level. Judges hired for Fall 2016 are Dolly Hannon and Marlene Schneider. Discussed new qualifying rule – can offer two qualifying classes per day – one as a “test of choice” class. Only one qualifying score would count if competitor earns two scores on the same day.
- 2. Sponsorships:** Kat will start contacting sponsors in January. Discussed possibility of raising prize money.
- 3. Schooling Shows:** June schooling show at RP will be held same weekend as Janet Foy symposium. Show in one arena, symposium in the other. Show competitors will be able to audit clinic for free. Use Ring 1 for show, Ring 2 for symposium.
- 4. Membership:** As of end of November 54 members (18 of them juniors).
- 5. Awards:** Banquet is January 28 at the Petroleum Club.
- 6. Website/Calendar:** No report.

## **XIV. Unfinished Business**

None.

## **XV. New Business:**

Arlene distributed copies of the Policies & Procedures and asked the board to review them, especially their job descriptions and have feedback by the February meeting.

## **XVI. Adjournment**

Tracy moved to adjourn the meeting at 8:30 p.m., Deb seconded. Approved. The next meeting will be held on January 14 at 6 :30 p.m., at Yummi's in Leon Springs.